

TERMS OF REFERENCE

for

PC-1 SPECIALIST

Background

In response to the priorities of the Government of Pakistan on poverty reduction, the World Bank in close consultation with Government of Balochistan (GoB) and relevant stakeholders have designed the Balochistan Livelihoods and Entrepreneurship Project (BLEP) focusing on improving livelihoods of rural communities by promoting employment opportunities and sustainability of enterprises in project Districts. The project will be implemented in eight districts in the north of Balochistan, including Killa Abdullah, Killa Saifullah, Chagai, Sherani, Pishin, Mastung, Zhob and Nushki and will benefit rural households to promote livelihoods through enterprise development and job creation. The project will predominantly target communities based in areas affected by a protracted refugee situation. These districts are also affected by a protracted refugee situation. The project is likely to gain benefits for the communities in selected districts, having reliance on enterprises related to various sectors, with a priority on Agriculture, Livestock, Mines & Minerals, Handicrafts and Small Industries, Ecotourism and Forestry. In addition, the Project will have specific benefits for people living in these geographical locations through improved facilities development. The Project has three main components and will be implemented during the course of 5 years. It is financed by the World Bank and executed by Planning and Development (P&D) Department Balochistan.

1. A. Duties and responsibilities

Under the general supervision and guidance of the Programme/Project Coordinator/Manager, the PC-1 Specialist /Adviser will:

1. Prepare the PC-1 of the programme/project document for development sector and in this regard consult all relevant literature and secondary data.
2. Reporting of PSDP schemes both at Federal or Provincial level.
3. Preparation of development schemes / proposals.
4. Prepare presentation and reports on organizational requirements
5. Also contribute towards preparation of overall programme/project document.
6. Identify constraints and design sustainable PC-1 activities.

7. Identify action needed to address broader issues of concern related to PC-1.
8. Provide inspiration for innovation and provide advice and guidance for improvement in PC-1.
9. Prepare projects budgets / accounts.
10. Undertake any other relevant duties as may be assigned by the Programme/Project Coordinator/Manager.

2. B. Qualifications and Experience

- Must have at least 16 years of education in Management Sciences.
- Have at least 10 years practical relevant experience.
- Must be computer literate for report preparation and data processing.

Institutional Arrangements and Reporting:

It is recognized that activities may undergo with frequent changes in a view of dynamic environment and implementation operational & ground realities. Therefore, the PC-1 Specialist is expected to be flexible and adapt to requirement of process. The PC-1 Specialist shall report to the Head of the Project (HoP) and Project Coordinator, Project Management and Implementation Unit, and request for leave to be agreed in advance by the HoP.

Salary and Benefits

Market competitive salary on monthly basis (lump-sum with no other benefits) based on qualification and experience will be offered.

Selection Method:

The selection will be done in accordance with the “World Bank Procurement Regulations for Investment Project Financing Goods, Works, Non-Consulting and Consulting Services” (July 2016) revised November 2017 and August 2018